



## Air Action Telework FAQs May 17, 2021

**Why is SLR launching this program?** To do our part to improve local air quality. Emissions from vehicles are a significant contributor to air pollution in the Salt Lake City area. In addition to our efforts to produce and distribute Tier 3 gasoline, this is another example of Chevron's commitment to Utah and to cleaner air.

**What is a "Mandatory Action" day?** A day when the local air quality is likely to exceed federal health standards (ozone or PM2.5). State officials [forecast](#) air quality and determine "mandatory," "voluntary," or "unrestricted" action days.

**How will this work?** The on-call IMT Liaison Officer will monitor the air quality forecast for Salt Lake and Davis County and, if a Mandatory Action day is approaching, initiate a communication to in-scope employees. We will use iNotify and have trained the Liaison Officers.

**What counties are being included?** The intent of the program is to reduce air emissions in the county where the Refinery operates, which includes both Davis and Salt Lake counties.

**How much advance notice will we receive when an Air Action Day is called?** Employees will be notified approximately 2 days in advance.

**How many days per year do we expect will be Air Action Days to be called?** We estimate about 40 days per year based on past data.

**Is it mandatory for employees to participate?** No, but it is encouraged. If employees have a business reason that requires them to be on-site that day or if they simply prefer to be on-site that day, they will be empowered to come on-site that day. The program will be voluntary, not mandatory.

**What if I have an onsite meeting scheduled when an Air Action Day is called?** Business needs should drive the response to this question. And just as with COVID, we will learn and adapt. Can the meeting be held over Teams? If yes, hold the meeting over Teams. If this is a long-scheduled group meeting or a meeting with external stakeholders which should really happen in person, the meeting should go ahead. We trust employees and supervisors to make the right call while considering the needs of the business.

**If I'm not able to telework during an Air Action Day, can I "make up" that day on another day?** No. The Air Action Day alert is for a specific day.

**How will this work with the Hybrid Work Model?** Air Action Telework will be separate from the Hybrid Work Model. Where an Air Action Day falls on a day an employee was scheduled to work from the office, they will not be required to "make up" a day in the office.

**How will new employees be included in the system?** Supervisors are responsible for determining if a new employee to SLR should participate in the Air Action Telework initiative. They should inform the new employee about the initiative and inform the Refinery's Senior Administrative Assistant to help include the employee in the lists. Supervisors should add this to their onboarding checklists.

**Are we planning to evaluate participation?** Yes. We plan to evaluate the program on a routine frequency to understand participation and support continual improvement of the initiative. We are interested in being able to estimate commute-related emissions reductions and to help state-wide emission reduction efforts.

**What else does the Refinery do to support clean air?**

- Since the 1990s, the Refinery has reduced emissions by 90% through a number of major projects – projects like the replacement of Boiler #7 in 2019.
- We're also proud of our social investment partners. Organizations like [UCAIR.org](https://UCAIR.org) continue to lead the way for clean air across Utah.